

LEGISLATIVE FACT SHEET

DATE: 05/09/18

BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Public Works/Engineering & Construction Management
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation Tom Fallin

Provide Name: Tom Fallin

Contact Number: 255-8710

Email Address: ThomasF@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The project to construct Cecil Field Trails- Northern Extension was bid April 11, 2018. The bid exceeded the available funds previously authorized by FDOT agreement 212096-2-58-01. FDOT has agreed to provide additional funds to cover the shortfall. The project for option 1 under this funding agreement is to design and construct a 10 to 12 foot trail from Station 500+00.00 to Station 541+21.00. Also included in the bid is option 2 to design and construct the trail from the end of option 1, station 541+21.00 and ending at the most maximum distance available at station 562+50 and will be funded under a separate FDOT agreement. Deferral of this amendment of the CIP until the next annual budget and CIP review will be detrimental to the best interest of the community because such deferral will result in the loss of grant revenue funds.

APPROPRIATION: Total Amount Appropriated \$175,400.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: Florida Department of Transportation	Amount: \$175,400.00
	To: City of Jacksonville	Amount: \$175,400.00
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Project delivery utilized a Local Agency Program (LAP) agreement with Florida Department of Transportation (FDOT) to fully fund the Jax-Baldwin Trail Development-Brandy Branch project. The project currently has \$299,600 available for construction of this portion of the trail; however the bid is \$475,000.00. FDOT has agreed to provide additional funds to cover the shortage in order to award the project as bid. This request is to appropriate an additional \$175,400.00 from FDOT to fund the construction award and authorize the Mayor to execute the Local Agency Program Supplemental Agreement between the City and FDOT.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

Emergency? Yes No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate? Yes No

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

Subfund 331 is an all-years subfund.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Public Works, Engineering and Construction Management Division will provide project oversight for the Jax-Baldwin Trail Development-Brandy Branch project. OGC and Risk Management have reviewed the Amendment request.

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

2009-692, 2016-646

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS: **Yes** **No**
 Continuation of Grant?


Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?

Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief: 
(signature)

Date: 5/9/2018

Prepared By: 
(signature)

Date: 5-9-18

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: John P. Pappas, P.E., Director of Public Works

(Name, Job Title, Department)

Phone: 255-8707

E-mail: pappas@coj.net

From: Tom Fallin, P.E., Chief, Engineering & Construction Management Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8763

E-mail: ThomasF@coj.net

Primary

Contact: (Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From: _____

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: (Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED